



COAST
FUNDS

COAST ECONOMIC
DEVELOPMENT
SOCIETY

INVESTMENT GUIDELINES

NOVEMBER 2023

A gyaaGang monumental pole raised in 2017 in honour of the ancestors who occupied Tlielang Hiellen Village Site beside Hl'yaalang Gandlee, the river that runs beside Taaw Tow Hill, Haida Gwaii

PHOTO BY
Brodie Guy



Investment Guidelines

Coast Funds | Coast ECONOMIC DEVELOPMENT SOCIETY

BACKGROUND

- 1.1 The Coast Economic Development Society (“Fund”) was created to support and create environmentally sound and sustainable economic development for First Nations.
- 1.2 The Board of Directors of the Society (“Board”) has overall responsibility for the Fund.
- 1.3 The Statement of Investment Policy (“Policy”) adopted by the Board documents the policies for the management of the Fund.
- 1.4 The Investment, Finance and Audit Committee (“Committee”) established by the Board is responsible for developing, reviewing, and monitoring detailed guidelines and constraints for the management of the Fund investments, referred to as the Investment Guidelines (“Guidelines”).
- 1.5 This document constitutes the Guidelines.

PERMITTED CATEGORIES OF INVESTMENT

- 2.1 The current permitted categories of investments are:
 - (a) interest-bearing cash and cash equivalents, including guaranteed investment contracts or term deposits with financial institutions, trust companies or insurance companies.

FUND STRUCTURE

INVESTMENT MANAGEMENT STRUCTURE

- 3.1 The Fund’s investments shall be held in an interest-bearing treasury account, at a financial institution for the Fund’s remaining duration to reduce market risk. The Fund no longer retains any investment managers.

ASSET MIX

- 3.2 The Fund are expected to be fully invested in interest-bearing cash and cash equivalents with no currency exposure.

GUIDELINES AND CONSTRAINTS



APPLICATION OF GUIDELINES AND CONSTRAINTS

- 4.1 All investments shall conform to the Constitution, the Policy, these Guidelines and any applicable law and regulations.
- 4.2 No party shall invest in any assets that are not in an approved category of investment.
- 4.3 The Fund shall be invested in accordance with the Environmental, Social and Governance standards set out in the Policy.
- 4.4 The Committee has the responsibility for making recommendations to the Board on any additional screens that may incorporate either positive or negative elements.

OTHER LIMITATIONS

- 4.5 No entity, including the Board, the Committee, or any member of such entity may lend, pledge or otherwise encumber any of the Fund's assets.

COMMUNICATIONS REQUIREMENTS

COMMUNICATION BY THE INVESTMENT COMMITTEE

- 5.1 The Investment Finance and Audit Committee Chair (Chair) will meet at least quarterly with the Board to report on the investment management of the Fund. The Chair's report will include a review of the investment performance of the Fund and any recommendations to amend the Policy.

MONITORING AND REVIEW

REVIEW OF THE POLICY

- 6.1 The Committee shall review the Policy and Guidelines at least once every year and recommend to the Board any changes the Committee feels are necessary.
- 6.2 The Committee shall review the Policy as soon as practicable when any legislative changes may affect the investment of the Fund and recommend to the Board any revisions they feel are necessary.

MISCELLANEOUS PROVISIONS

CONFLICT OF INTEREST

- 7.1 A conflict of interest exists when a person has the opportunity to advance or protect his or her own interest or the private interests of others with whom the person has a relationship, including a familial or other personal or business relationship, in a way detrimental to the interests, or potentially harmful to the integrity or fundamental mission of the Fund.
- 7.2 No member of the Board, the Committee, or a Fund employee or contractor may exercise their powers with regard to the investment of the Fund in their own personal or business interest or in the interest of their family or of a third person, nor may any



such member place themselves in a position of conflict of interest or potential conflict of interest.

- 7.3 An individual, upon first becoming aware of a conflict of interest or a potential conflict of interest shall disclose in writing the nature and extent of an interest to the Chair immediately. The Chair shall report such disclosure to the Committee.
- 7.4 If the party disclosing the conflict of interest has the capacity to participate in or to make decisions affecting the investments of the Fund, the party may continue to participate only with the approval of the Committee.
- 7.5 The failure of a person to comply with the procedures described in this Section shall not of itself invalidate any decision, contract, or other matter.